

ENROLLMENT PROCEDURES

Welcome to the Ypsilanti Community Schools

We are proud of our schools and strive to provide an outstanding educational program for all students. We look forward to working with parents and guardians to ensure a successful school experience for each student! Enrollment is at the buildings.

The district offers a variety of outstanding opportunities for all students. This is the "place to be" if you are interested in enrolling a child in kindergarten through twelfth grade.

Registrar:

Email: Records@ycschools.us

734 221-1066

"NEW" Student Registration Only

YCS Enrollment - Registration

Applications must be submitted online

You will receive a call from YCS to finish up the registration process.

YCS "NEW" Student Online Registration

[Link to Registration Gateway, online registration](#)

Enrollment Process

1. Parent completes online registration application.
2. Secretary checks online registration for any in her building.
3. Secretary calls the parent to schedule an appointment to receive all required documents & finalize the application. At that time, the secretary gives the parent their start date and sends a request to Transportation.
4. Takes 24 hours for RG to populate to Powerschool.

Supporting documents required for enrollment:

(click on the document type for detailed information)

Record of student's birth

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- Birth Certificate
- Passport
- Visa
- Hospital Record

Record of Immunizations

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- Bring an immunization record from an authorized health care provider or public health agency (month/day/year is required for all immunization dates).

- Immunizations for polio, DPT, measles, mumps and rubella (MMR) and hepatitis B are required.
- Varicella vaccine(s) or proof of disease (chickenpox) is required for students entering grades kindergarten through 10. Students in grades kindergarten through 5 only, must provide a signed note from the health care provider with the month and year of disease as proof of disease. For students in grades 6 through 10, proof of disease shall be a signed note from the parent/guardian or health care provider with the month and year of disease.

Immunization Waiver & Consent Disclosure Forms

Immunization Waiver

For Immunization Waiver: Make an appointment at the Washtenaw County Public Health Immunization Clinic. The clinic is located at 555 Towner Street in Ypsilanti. To make an appointment, call 734-544-6700.

*Please note that the schools will no longer have waivers. You must receive a certified waiver from the health department for it to be a valid waiver.

New Vaccine Waiver Rules

[Link to New Vaccine Waiver Rules](#)

Consent for Disclosure for Immunization Information

For Local and State Health Departments

[Link to Consent Form](#)

Home Language

Home Language

[Home Language Survey](#)

[Home Language Survey - Spanish Version](#)

Documentation of Legal Residence for Parent/Guardian

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- Bring a copy of one of the following items:
- Contract of home purchase
- Real estate lease
- Current water, electric or gas bill showing address
- Notarized letter from the owner of residence with whom the family is living along with the owner's legal proof of residence as listed above.

Residency Affidavit

[Link to residency affidavit](#)

Foster Care or Court Ordered Guardianship

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If the student is under the care of foster parents or court-ordered legal guardianship, please bring the