

NON-EMPLOYEE EMERGENCY CONTACT INFORMATION

Ypsilanti Community School District

If you are not a permanent employee of Ypsilanti Community School District, but are in our building(s) as an observer, student, teacher, intern or volunteer, we keep the following information on file in the event of an emergency situation.

Please notify us if the information changes so your file has current and useful information. This information is confidential and will be treated as such.

Please complete this form and return to:

Human Resources Department
1885 Packard Road
Ypsilanti, MI 48197
Confidential Fax Number: (734) 221-1220

In case of an emergency, please contact:

Primary Contact: _____ Relationship: _____

Address: _____

Work Phone: _____ Home Phone: _____ Cell: _____

E-mail: _____

Secondary Contact: _____ Relationship: _____

Address: _____

Work Phone: _____ Home Phone: _____ Cell: _____

E-mail: _____

Additional information that may be helpful in the event of an emergency: _____

Volunteer Name (Please Print)

Volunteer Signature

Date